

## CPC Committee Minutes 12-09-2014

Rockport Police Station 7:00 PM

Members Present: Ruth George (Chair), Phil Crotty (co-chair), Mel Michaels, Bruce Reed, Maryann Lash, Bethany Brosnan, & Ed Hand

Not Present: Stephen DeMarco and Julie McMahon

Ruth George mentioned that we might have an administrative assistant at the start of January

Scout Hall: CPC received an extension asking for 1 year – December 2015

MOTION: P. Crotty made a motion to grant the extension to Scout Hall and M. Lash 2<sup>nd</sup> the motion

MOTION: E. Hand made the motion to accept the November minutes

CPC Signs: Will shelf until January when S. DeMarco is present

### **TREASURERS REPORT:**

M. Michaels stated – that 197,145.00 which is the amount from the State match is down from 319,073.00 which is less 122,00.00 from last year – Total Amount 1,356,471.52

Still no bill from Scout hall

MOTION: B. Brosnan made the motion to accept the November treasures report which was 2<sup>nd</sup> by E. Hand

1<sup>st</sup> Baptist Church's grant was passed around and signed

\*CPC should include billing information in the application package

\*Several thank you notes received from Old Garden Committee, Rockport Art Association as well as the 1<sup>st</sup> Baptist church. A letter was also received from Action with a list of individuals that were helped with the funding

\*M. Lash mentioned that a letter should be written and put in the paper regarding affordable housing; Letter should also mention the Gloucester Housing Authority as well as Action INC.

### **NEW BUSINESS:**

Millbrook Meadow update from 11/20/14 meeting with CPC members R. George and M. Lash. Finance Committee member Frank Hassler was present and the discussion revolved around the schedule, finalized designs, bids for 2015 construction, as well as CPC funding. Millbrook Meadow will be sending in an application

CIPC: Capital Improvement Project Committee – 4 phases

Initial design – done

Produce Master Plan and Cost Estimates (almost complete)

Gone out to contract

Construction

Possible looking for a bond from CPC

Cheryl Mazer – Windover Historical

Ownership is private, Windover Foundation rents from owner. P. Crotty asked how long is the lease and Ms. Mazer did not have that information in front of her.

There are 2 areas that they are looking for funding: Building an indoor theater which would connect the existing building and the historical building needs repair - R. George stated that she would call Boston to find out if CPC can do this

John Scalsbury from the Firehouse Trust is seeking funding for the restoration of the building. R. George handed out paperwork. Work that is needed is water issues and the functional use of the 2<sup>nd</sup> floor. This is a town owned building. This building is used by the town to hold craft fairs, films, holiday events, and Thatcher Island has used it. The lease on the building may only have a couple of years remaining. They will let us know

Applications have to be in by February 2, 2015

Bill Balzarini from the RAA gave invoices to M. Michaels

Next meeting is January 13, 2015

P. Crotty suggested that we should have name plates

R. George welcomed Bruce Reed to the CPC

## **ADJURNMENT**

P. Crotty made the motion to adjourn and it was 2<sup>nd</sup> by E. hand. Meeting adjourned at 8:00PM

Notes taken by Bethany Brosnan